



MAPLETON WATER DISTRICT
BOARD OF COMMISSIONERS
APPROVED REGULAR MEETING MINUTES
9:00 AM OCTOBER 5, 2023

Board members present: Vanessa West, Sharon Kelly, Julie Doran-Lee and Art Donnelly (by phone).

Others present: Jordan Walker

Meeting opened at 9:11 a.m.

SIP Grant

West explained that the board decided to use the RCAC to complete the rate study rather than using the SIP grant funds. West and Donnelly had been notified of a deadline approaching for changing the use of the SIP funds from the rate study to a system master plan. The deadline is due this afternoon by 2 p.m. To change it the district needed a bid for the master plan which Donnelly had already procured from Civil West engineering. West said that if the district does not apply for this change then it could reapply in March 2024 and receive the funds later next year.

In her discussion with Kevin Shreeve with Civil West he explained that a masterplan is a good investment because much of the information for future projects and grants would already be available. This would decrease the project cost and make it easier to apply for future grants. Kelly asked if the masterplan itself could be used for grants. West said that it could and that applications for smaller grants often want an applicant to have a master plan.

Doran-Lee asked for an explanation of what a masterplan entails. West explained that the plan includes an analysis of possible water sources, water rights, capacity of water treatment, water storage, the distribution system, pressure levels, and a capital improvement plan. This then would be the basis for future engineering projects.

Kelly asked about the cost of a masterplan. West said the bid total is \$86,000 which the \$20,000 SIP grant would cover partially with the remaining \$66,000 coming from the \$800,000 congressional grant for distribution. Donnelly said that in order to obtain the \$800,000 the district needs to have a masterplan.

Motion: Authorize the direction of the \$20,000 SIP grant funds towards a masterplan with the remaining funds to come from the \$800,000 congressional grant intended for distribution.

Motion made by Doran-Lee, seconded by Kelly. Approved unanimously.

West explained that she will not sign the masterplan contract until the SIP grant has been officially redirected. She said that based on the point system used for projects she is quite confident that this will be approved.

Emergency Grant

West said that she spoke with an engineer, subcontracted by West Yost, about some the precise wording that will need to be used in the grant application. For instance, the movement above the plant does not qualify as a "slide" based on the slope of the area. It is simply "ground movement". The engineer is concerned that this movement will cause problems with the asbestos cement pipe.



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Kelly asked how much this engineering report is going to cost. West said, so far, nothing. But she will be getting a bid in the future. West said that based on her discussion with USDA staff the district's situation is a very good candidate for the emergency grant regardless of the terminology used, "slide" or "ground movement". She said that the engineering study should be available by November 18th according to West Yost. Once it has been received a USDA representative will assist in applying for the grant.

Donnelly had to excuse himself from the meeting.

West estimated that the engineering report for the application will cost around \$50,000 but the grant award should be \$1 million, so it is a pretty good deal. If the district can get the emergency grant through is application rather than the regular process, it can save the district a lot of time.

West said that a geoengineer would need to go on site and some test holes would need to be dug. She was thinking that the district would just hire the Walkers for a day to assist with that. This would be a lot cheaper than if they were to use their contractor.

Kelly asked about a safety deposit box prior to adjournment. West referred her to Walker. Walker said that it appears the district did have a safety deposit box at Siuslaw Bank at one point based on bank statements, but he was unaware of the contents or location at this point. He said he did submit an unclaimed property request form for something the Oregon Treasury was holding but he was not certain what it was. West suggested that we check with Banner Bank.

Adjourned at 9:35 a.m.

These minutes were approved at the June 10, 2024 Regular Meeting.