



MAPLETON WATER DISTRICT
UNAPPROVED SPECIAL BOARD MEETING MINUTES
JULY 3, 2023
4:00 PM

Board Members Present: Vanessa West, Nancy Pettibon, Julie Doran-Lee and Art Donnelly

Others Present: Jordan Walker

Called to order by West at 4:09 p.m.

Consideration of the Bids from Hyak

Doran-Lee explained that she solicited another bid for IT and cybersecurity services from Hyak. Neil with Hyak said that he though he could provides services that would satisfy the district's insurance requirements. The proposal by Hyak included significantly lower one-time costs and somewhat lower recurring monthly charges. She said that Hyak advised against using Google Workspace and Gmail and recommended instead the use of Microsoft Office 365 accounts for email for staff and board members.

West clarified that there are two separate bids. She said that the recurring costs would not be covered by grant funds but that the one-time cost could be covered if the items were on a single invoice. Doran-Lee said that Hyak could rearrange the bids to that end.

West said that in these proposals Hyak would need to give approval for all devices that will connect to the district's routers. Donnelly said that it is important that the skid be separated from the rest of the system for security purposes. He said that the district's insurance may have questions about this proposal. Doran-Lee said she could follow up with Hyak to get answers.

Motion: Authorize Julie Doran-Lee to sign the agreement with Hyak for cybersecurity services and ongoing support with the provision that one-time charges from the Office 365 proposal be moved to the managed services proposal.

Made by Pettibon, seconded by Doran-Lee. Approved unanimously.

West then opened the discussion regarding the Office 365 proposal. Doran-Lee explained that there are three staff accounts with the full version of the program and five accounts with a less expensive version for board members. The bid also includes back up for all accounts. West said that she did not believe the board needed to have a back up for their data.

Doran-Lee explained that this would include email services which were not included with the district's agreement with Streamline, our website provider and host.

Motion: Authorize Julie Doran-Lee to sign the agreement with Hyak for Office 365 services with the provision that the one-time charges be moved to the managed services proposal and the number account backups be reduced from eight to three to include only staff accounts.

Made by Doran-Lee, seconded by West. Approved unanimously.

Adjourned at 4:25 p.m.